

Federation of South London Photographic Societies

Handbook Section 5.c

INTER-CLUB PRINT & PROJECTED DIGITAL IMAGES COMPETITION PROCEDURE

I. The Schedule

a) General

Each society's panel shall consist of eight images, with no more than two images from any one worker.

In addition each panel must be accompanied by a ninth image, which will be used only if required to resolve ties. This image will not be counted as one of the two permitted per photographer. It must be submitted to the competition organiser with the panel and before judging has started.

Societies may alter the composition of their panels for each round of a competition.

The judge shall comment on and mark each image, scoring out of ten, with half marks permitted.

The judge shall award Certificates of Merit in each category from amongst the highest marked entries, the number to be determined for each competition at the start of the season.

In the event of a draw in the competition, the judge will be shown the ninth images from the two or more societies involved. The societies will not be identified. Without any scoring, the judge will be required to select one of those images as the winner of the tie-break, (and if necessary also the second-placed image.)

b) The Main Competitions

(i) The FIRST ROUND

The competing societies shall be divided into two groups as determined by the Federation Competition Secretary.

Separately for each discipline, in the first round there will be two parallel matches, each society playing in just one of these. There will be several societies competing in each match.

The top two societies from each match will move on directly to the Semi-finals.

The remaining societies will move on directly to the Plate Competitions.

(ii) The SEMI-FINALS

There will be two semi-final matches for each discipline.

The top society from one first-round match plays the second society from the other first-round match.

The winning societies go on to play in the final on Finals Day.

The losing societies are now eliminated from further competition.

There will normally be two semi-finals evenings, each with three matches which include one for each discipline.

(iii) The FINALS

All finals are held on Finals Day.

The judge will comment on and mark each image, but will not award any Certificates of Merit.

The winning societies will be awarded the respective trophy for that discipline.

The runner-up will be awarded the runner-up trophy.

c) The PLATE

There will be a plate competition for each discipline, organised as below:

All societies eliminated in the first round of the main competition take part in the plate for that discipline.

For the first round of the Plate, societies are allocated to one of the two parallel matches for that discipline. The first round is staged over three evenings, each covering two disciplines.

The winning society from each match goes on to a final match. The other societies are eliminated from further competition.

The three discipline finals for the Plate will be held together on one evening (and not on Finals Day)

The winning societies are awarded the Plate Trophy for each discipline. (These will normally be presented on Finals Day)

II. Actions, Responsibilities and Requirements

1. The Federation Competition Secretary shall prepare and circulate fixture lists. Societies will then be required to agree with the competition secretary suitable dates for the competitions which they are hosting.
2. The Federation competition secretary will be responsible for appointing the judge for each match. These judges must meet the criteria determined by the Federation for inter-club matches.
3. Each society is expected wherever possible to avoid appointing for an internal or other competition a judge who will later that season also be judging an inter-club match in which their society is (or might be) involved
4. The final programme of competitions, including judges' names, as circulated by the Federation competition secretary, is regarded as notification of the dates and venues of the competitions in which a society is to take part. In the event of a society failing to arrive for a competition, it will be deemed to have forfeited its entry. If the Federation competition secretary considers that there were exceptional reasons for the failure to arrive, and if alternative arrangements are possible, these will be made.
5. The host society is responsible for making all necessary arrangements for each event held at their own meeting room. This includes meeting the judge, and providing refreshments if and when appropriate. The host society would also normally meet the judge's expense claim, although this cost may be recovered from the Federation Treasurer.
6. Each society shall be responsible for obtaining from the host society any information it needs about the venue, time etc., and shall indicate to the host society approximately how many members it expects to attend.
7. Each society is required to comply with the instructions issued by the Federation competition secretary before every match. These instructions will specify the contents, destination and timing of entry lists, prints and digital files.
8. The host society shall provide an illuminated easel for the presentation of prints, and/or a digital projector of an agreed and proved standard.
9. The host society is responsible for ensuring immediately before a meeting that the judge is aware of the arrangements that have been made for presenting the prints, projecting the slides and for arranging for titles to be read out. At the end of the meeting, the host society is responsible for providing the Certificates of Merit and getting these signed by both the judge and the society chairman.
10. The host society shall have a complete and up to date copy of the Federation Competition Rules available for reference at each competition.
11. Club officials and judges are required to handle prints with care. (Host societies are recommended to provide cotton gloves to ensure this is done.)
12. When prints are placed on the easel it must be done in such a way that the judge is not able to see the back of the mount, with the author's name, society or previous certificates

possibly visible. (By taking care with this, there can be no complaint that the judge has been influenced, even inadvertently, in his/her attitude to a print.)

13. Immediately after each competition the host society shall forward to the Federation competition secretary, on the form provided and by the means specified, the result of the competition, clearly stating the title, entrant's name and club for each entry awarded a Certificate of Merit. This form must have been signed as agreed by each of the societies taking part in the match.
14. After the competition the host society will ensure that it does not retain any copies of the digital files from visiting clubs.